

COSHH ASSESSMENT – BONA WOOD FLOOR CLEANER



STEP 1 – ASSESSMENT DETAILS

Hazard Control Ref:	CCG-047	Supplier:
Issue Number:	04	Bona Limited 6 Thornton Chase, Linford Wood Milton Keynes MK14 6FD
Date Completed:	4 March 2026	
Employee consultation and involvement:	Tulia Camp	
Re-Assessment Due*:	Two years from above date.	
Assessment Completed By:	Health & Safety Manager	
		Emergency Telephone Number:
		NHS Medical toxicology information service: 111 (24 hours) Emergency: 999

STEP 2 – PROCEDURES BEFORE STARTING TASK

Read C.O.S.H.H. Assessment	Dilute Chemicals to Manufactures Instructions	Training and Knowledge Company safety Site - induction form: F039	Trained Employees with Appropriate PPE Only to Use This Product.	Perform Visual Check of Equipment and Area to be cleaned	Place Warning Signs at Access/Egress Point
✓	✓	✓	✓	✓	✓

STEP 3– PRODUCT SUMMARY & CLASSIFICATION LABELLING

Product: Name:	Bona Wood Floor Cleaner	Symbol (s):	N/A
Hazard Classification:	This mixture is classified as not hazardous according to regulation (EC) No. 1272/2008 [CLP]	Is There a Maximum Exposure Limit (MEL) or Occupation Exposure Limits (OEL):	<u>Not known</u>
Container Size:	This mixture is not classified hazardous according to Directive 1999/45/EC and its amendments.		
Physical Properties:	Physical state: Liquid / Odour: Pleasant Colour: Blue	Emergency Fire Procedures:	Alcohol resistant foam, carbon dioxide, Powder, spray mist, (water) . Do not use water jet.
Product Use:	Surfactant-based cleaning agent	Typical Duration of Use:	1 – 2 hour (S)
Typical Method of Use:	Hardwood Floor Cleaner USE as per manufacturer instructions		

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Storage:	Keep container tightly closed Store carefully closed containers upright to prevent any leaks. Store in a well-ventilated and dry room at temperatures. Keep container tightly closed. Smoking is forbidden. Keep away from oxidising agents, strong alkalis , strong acids.	Dilution Ration:	Ready to use
Spillage/Accidental Release:	Absorb into dry earth or sand. Transfer to a closable, labelled salvage container for disposal by an appropriate method. <i>Do not allow to enter into surface water or drains.</i>	Additional information:	pH Value : 7

STEP 4 – TOXOCOLOGICAL INFORMATION

EYES:	There may be irritation and redness	INGESTION:	There may be irritation of the throat
SKIN:	There may be mild irritation at the site of contact. Prolonged contact with the preparation may cause removal of natural fat from the skin resulting in non-allergic contact dermatitis and/or absorption through skin	INHALATION:	There may be irritation.

STEP 5 – PERSONAL PROTECTIVE EQUIPMENT (PPE) to be used:

 Apron	 Eye Protection if splashes may occur	 Wellingtons	 Boots	 Overall	 Fume Mask (if exposed to concentration above the exposure limit)	 Dust Mask	 Rubber (for prolonged use)	 Protective
					✓		✓	

STEP 6 – EMERGENCY, FIRST AID & DISPOSAL MEASURES

EYES:	Rinse cautiously with water for several minutes. Remove contact lenses, if present and easy to do. Continue rinsing. Seek medical advice immediately	INGESTION:	If swallowed, rinse mouth with water (only if the person is conscious). Seek medical advice immediately. Keep victim calm. Do NOT induce vomiting.
SKIN:	Take off immediately all contaminated clothing. After contact with skin, wash immediately with plenty of water and soap. Do not use solvents or thinners.	INHALATION:	Remove casualty to fresh air and keep warm and at rest. In case of irregular breathing or respiratory arrest provide artificial respiration.
DISPOSAL ARRANGEMENTS:			
Observe safe handling precautions and local legislation.			

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STEP 7 – RISK ASSESSMENT (likelihood X Severity = Risk)

CATEGORY	HAZARD	POTENTIAL HARM	Likelihood	Severity	Risk before Controls	Risk After Controls	COMMENTS
STORAGE	UNLOCKED STORES / OPEN BOTTLES / SPILLAGES/ ACCIDENTAL MIXING	Contact / Absorption / Inhalation / Ingestion Operatives / Occupiers / visitors	4	3	12	4	H&S Induction training and awareness Lock stores and cupboards Reporting and monitoring in place Tollbox talk programme in place Competent supervision Trained operatives / PPE
HANDLING	Inhalation, Ingestion, Absorption, Direct entry Contact	May result in skin redness or mild irritation	4	3	12	2	Dosing pelican pump will be provided to reduce risk of contact Relevant PPE available, Induction form signed, competent Supervision Product Guides & Technical info available on site as wall charts (Pictograms) Toolbox talks and safety briefings to highlight awareness.
DURING USE	Inhalation, Ingestion, Absorption, Direct entry Contact, poor ventilation	skin contact exposure may result in skin redness / eye irritation	4	2	8	4	Short use / duration, reporting any abnormalities No eating or drinking in force and supervised Depending on the sensitivity of the person respiratory and respiratory protection will be provided . Toolbox talks and safety briefings to highlight awareness H&S Site Induction and refresh training in place
OVERALL RISK RATING BEFORE CONTROL: 10.6			Very Low	Low	Medium	High	COMMENTS
					✓		
OVERALL RISK RATING AFTER CONTROL: 3.3			Very Low	Low	Medium	High	
			✓				

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<p>LIKELIHOOD</p> <p>1. IMPROBABLE OCCURRENCE</p> <p>2. REMOVED OCCURRENCE</p> <p>3. REASONABLY PROBABLE OCCURRENCE</p> <p>4. VERY LIKELY OCCURRENCE</p> <p>5. ALMOST CERTAIN OCCURRENCE</p>	<p>SEVERITY</p> <p>1. SLIGHT: NO INJURY or Injury requiring first Aid treatment</p> <p>2. MINOR: INJURY requiring medical treatment with absence from 3 days to 3 weeks</p> <p>3. MODERATE: Injury illness resulting in temporary disability (eg. fractures) and absence over 3 weeks</p> <p>4. SERIOUS: Severe injury or permanent disability (e.g loss of limb, sight) property and equipment damage</p> <p>5. MAJOR: Immediat danger exist, capable of causing death, loss or damage on a wide scale and serious business disruption (e.g. Explosion, fire, structural damage, etc.)</p>	<p>INTERPRETATION</p> <p>4 and below very Low risk = No further action, but ensure controls are maintained an review</p> <p>5 to 8 Low risk = Risk Can be tolerated or for only short term. Plan introduction of meassures with a define time period</p> <p>9 to 15 Medium Risk = Planned and introduce further control measures to mitigate the risk within a time scale</p> <p>16 and Above = Stop activity and immediate action</p>
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STEP 8 – ADDITIONAL RISK FACTORS

New or Un-Trained Employees	Pregnant Women	Visitors/Contractors/ Members of The Public	Slip Hazards	Unsafe Handling/Storage
✓	✓	✓		✓

STEP 9 – HEALTH SURVELLAINCE & MONITORING

<p>Arrangements for monitoring compliance (including maintenance of control measures):</p>	<ul style="list-style-type: none"> • Ongoing training • Tool-box-talks • Presentations (via tablets on-site or DVD at offices) • Quality & Health/Safety site inspections • Auditing process • Management monitoring
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STEP 10 – ASSESSMENT FOLLOW UP & REVIEW

Following this assessment:	Review of assessment:
<p>Employees/workers must have been informed of:</p> <ul style="list-style-type: none"> • The names of substances they may be exposed to; • The risks to health created by exposure; • Any relevant occupational exposure standard, maximum exposure limit or similar self-imposed (in-house) work standard that applies to the substance; • Any information contained on any Safety Data Sheet which relates to the substance; • The significant findings of this assessment; • What precautions to take to protect themselves and others; • The results of any health surveillance; and • The results of any monitoring of exposure. 	<p>This assessment must be reviewed/updated :</p> <ul style="list-style-type: none"> • As part of planned review • If alternative cleaning product/substances are used • If alternative methods or processes are used • Upon client request • Changes to the COSHH, and other relevant, regulations • After consultation with workers or other interested parties • After an accident, incident, near miss or dangerous occurrence